

## **ANALYSIS**

This ordinance amends Title 3 – Advisory Commissions and Committees, of the Los Angeles County Code to readopt and reestablish the expiration date of Chapter 3.51 – Quality and Productivity Commission, which provides for the creation of the Quality and Productivity Commission.

Chapter 3.51, which contained an expiration date of July 1, 2005 unless extended by action of the board of supervisors, was inadvertently allowed to expire. Therefore, it is necessary for the Board to adopt the attached amended Chapter 3.51 which is identical to the original Chapter 3.51 except for the extension of the sunset date under Section 3.51.120 thereof from July 1, 2005 to December 31, 2011.

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County Counsel

By: \_\_\_\_\_

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**ORDINANCE NO. \_\_\_\_\_**

An ordinance amending Title 3 – Advisory Commission and Committees, of the Los Angeles County Code, to readopt and continue Chapter 3.51 – Quality and Productivity Commission, and reestablish the expiration date thereof.

The Board of Supervisors of the County of Los Angeles ordains as follows:

**SECTION 1.** Chapter 3.51 – Quality and Productivity Commission is hereby amended and restated to read as follows:

**Chapter 3.51**

**QUALITY AND PRODUCTIVITY COMMISSION**

**3.51.010 Created.**

There is hereby continued a quality and productivity commission, hereinafter referred to as the "commission."

**3.51.020 Purpose.**

The commission is formed to provide the board of supervisors, the chief administrative officer and county departments with advice, information and recommendations relating to productivity and quality of services in the county.

**3.51.030 Membership.**

The committee shall consist of 15 members and two ex officio members, appointed as follows:

A. 10 members shall be appointed by the board of supervisors. Persons qualified for appointment shall be jointly recommended to the board of supervisors by the chief administrative officer and the commission chairperson.

B. Each member of the board of supervisors shall appoint one member.

C. There shall be two ex officio members: the executive secretary-treasurer of the County Federation of Labor, AFL-CIO, or his or her designee, and the chairperson of the Coalition of Los Angeles County Unions.

#### **3.51.040 Qualifications for appointment.**

The board of supervisors, in appointing members to the commission, shall, insofar as possible, appoint members with special knowledge of productivity or related techniques.

#### **3.51.050 Term of service.**

A. The term of service of each appointed member shall be three years.

B. Any appointed member of the commission may be removed at any time, without cause, by the board of supervisors. Each appointed member shall be entitled to exercise the powers and perform the duties of the position beyond his or her three-year term of service until a successor is appointed.

#### **3.51.060 Meetings -- Held when.**

The commission shall meet at least eight times a year, unless cancelled by the chairperson because there is not enough business to conduct.

### **3.51.070 Self-government rules and regulations.**

The commission shall prepare and adopt rules and regulations for the internal government of its business, including the obligations and responsibilities of its officers and members, and designate the time and place of holding its meetings, provided that such rules and regulations are not inconsistent with this chapter or any other ordinance or statute.

### **3.51.080 Meetings -- Attendance by county staff.**

The chief administrative officer shall designate a person who holds a county management position to attend the meetings of the commission.

### **3.51.090 Vacancy filling.**

Upon a vacancy occurring in the commission and upon the expiration of the term of office of any appointed member, a successor shall be appointed by the board of supervisors, or, if a member was initially appointed by a supervisor, by the supervisor currently holding office in that district. When a vacancy occurs for any reason other than the expiration of a term of office, the appointee to fill such vacancy shall hold office for the unexpired term of his or her predecessor.

### **3.51.100 Compensation.**

Commission members shall receive compensation of \$50.00 for attendance at commission, committee or subcommittee meetings, or for attending other approved

activities on behalf of the commission. Such compensation shall not exceed \$200.00 per member in any single month. The member authorized to preside at meetings of the commission under the commission's rules or regulations is authorized to approve attendance at such other activities.

### **3.51.110 Duties.**

The duties of the commission shall consist of the following:

- A. Provide advice, information and recommendations relating to productivity and quality of service in the county to county officials, department heads and managers;
- B. Develop and present recommendations for appropriate policies and programs designed to increase efficiency and effectiveness in the county;
- C. Assist county management, including quality and productivity managers, in the evaluation of alternative systems, organizational and service delivery models and facilitate transfers of technologies from the private and public sectors and among county departments;
- D. Develop proposals and mechanisms to acquire alternative financial resources for county quality and productivity programs and projects;
- E. Provide interface with the private sector, academia and experts in the field of quality and productivity;
- F. Promote, publicize and/or sponsor county quality and productivity projects and programs and employee participation in such activities, quality and productivity training, networking events, conferences and recognition ceremonies;
- G. Evaluate and approve projects submitted by county departments for award

of productivity investment fund loans and grants;

H. Insure that county department heads and managers also consider internal economies and the streamlining of tasks in evaluating cost saving strategies.

**3.51.120 Sunset review date.**

This chapter shall remain in effect only until December 31, 2011, and as of that date is repealed, unless a later enacted ordinance deletes or extends that date.

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